

POLICY - 5.1.1 - BILLING UNDER ORS 476.290 & 478.310
SCOPE - BOARD OF DIRECTORS & ALL PERSONNEL

The District recognizes that there is a need for the Department to respond to emergency incidents which are either in unprotected areas, or on a transportation route. Often these calls for service involve persons and/or property who are not providing any revenue to support the availability of the service being used at the time of the emergency. It is the policy of the District to make a reasonable effort to recover all emergency response costs associated with the request for assistance, as authorized under ORS 476.290 and ORS 478.310.

DEFINITIONS

1. Unprotected area - an area outside the boundaries of this fire district and not within the boundary of another public or private fire district.
2. Transportation route - any roadway, waterway, railroad right-of-way or airplane route against which no taxes or assessments for fire protection are levied by this fire district.

Billing for services shall be in compliance with the following:

1. All costs associated with personnel and apparatus shall be billed at a rate in compliance with the standardized cost schedule established by the State Fire Marshal as identified in Oregon Administrative Rules, Chapter 837, Division 130.
2. All additional costs associated with the provision of services not identified by the standardized cost schedule referenced above shall be billed in accordance with resolution established by the Board of Directors.
3. The bill for service shall be sent (a) in the case of fire suppression service rendered in an unprotected area, to the owner of the property involved in such fire, or the property owner's designated agent; and (b) when the District responds to a call for assistance arising from an incident on a transportation route within the District or a public safety incident in an unprotected area, to the person or property receiving the direct fire or safety services as a result of the incident, or to the designated agent. The bill for service, in the case of fire suppression service provided to an unprotected area, will be submitted to the property owner or designated agent on forms furnished by the State Fire Marshal.
4. Whenever there is more than one party involved in the incident, the bill

shall be divided equally among all parties.

5. Persons who reside within the fire district boundary, or pay taxes to the District, shall not be billed for any services received.
6. Whenever there is an incident which involves persons who are tax payers and those who are not, the latter shall be billed an equitable percentage of the total service fee.

EXHIBIT A

I OREGON STATE FIRE MARSHAL'S COST RECOVERY SCHEDULE OAR 837-130-020

1. Personnel costs are computed at a rate of \$12.00 per hour for each person performing duties at the emergency scene.
2. Apparatus costs are computed as follows:

Structural Engine	\$100.00 per hour
Brush Engine	\$ 60.00 per hour
Water Tender	\$ 70.00 per hour
Support/Command	\$ 15.00 per hour
Rescue	\$ 45.00 per hour

3. All responses billed under the Fire Marshal's schedule are subject to a 30-minute minimum response charge.

Apparatus and personnel responsible to incidents will be based upon standards established by the District.

II ADDITIONAL CHARGES

1. All costs incurred as a result of the District utilizing another governmental agency for the efficient mitigation of the emergency will be passed on directly to the person(s) receiving the service. An example of this condition may be costs associated with calling the Hazardous Materials Team from the City of Eugene.
2. Heavy extrication services - \$50.00
3. All materials and supplies used for the benefit of those persons receiving service will be billed directly to those individuals. The only exception will be whenever materials and supplies are exchanged with the ambulance provider.

III BILLING PROCEDURE

1. Personnel at the scene will strive to obtain vital information relating to the name, residential address, mailing address if other than residential, and the name of the insurance prover(s) of all persons involved in the incident.
2. Whenever this information is unobtainable due to the circumstances of the

incident, the District will contact the billing department of the ambulance provider to gain necessary information.

3. The District will endeavor to send all bills within thirty (30) days of providing service. If arrangements for payment are not made within sixty (60) days, the bill will be considered delinquent and the District will proceed with collection as they deem appropriate, on a case-by-case basis.