

**POLICY - 2.2.4 - VOLUNTEER PROBATIONARY MEMBERSHIP**  
**SCOPE - ALL PROBATIONARY VOLUNTEER MEMBERS**

---

The applicant shall be on a probationary status for a period of 180 days (6 months) after successful completion of the Basic Fire Fighter Recruit Academy, or the equivalent, and must meet the requirements listed below before full membership status is awarded.

1. The probationary member must meet current participation standards identified in Policy 2.3.6.
2. The probationary member must complete all reading assignments given under the probation program.
3. The probationary member must become familiar with the types of equipment, their names, and locations within the fire station and on the apparatus at the assigned station.
4. The probationary member must become familiar with the operation of all apparatus within the assigned station.
5. The probationary member shall not be permitted to drive any piece of emergency apparatus unless he or she has fully complied with the requirements as an apparatus driver/operator as set forth in policy which relates to this issue.
6. The probationary member shall read all policies which relate to his or her obligations, responsibilities, duties, and activities as a functioning member of the fire department.
7. A member shall not be considered off probation until he or she has received written notification from the Chief that probationary status has been lifted, in the form of a fully executed probationary check sheet, regardless of the amount of time the individual has been with the department. The completed and signed check sheet will become a permanent component of the individual's personnel file. The Chief may, at his discretion, decline to remove any volunteer from probationary status until such time as the Chief determines that full membership status is warranted.
8. An advisor (Mentor) may be assigned to each probationary member for the purpose of assistance, instruction and guidance during the probationary period.

9. Upon completion of the probation period, the probationary member shall receive:

- a) Helmet – As identified in the current helmet standard
- b) Class “C” uniform shirt
- c) Department badge