

POLICY - 2.12.2 - HOLIDAYS
SCOPE - ALL EMPLOYEES

Regular and probationary full-time employees will receive a day off with pay on each of these recognized holidays:

New Year Day
Martin Luther King Birthday
Presidents' Day
Memorial Day
Independence Day
Labor Day
Veteran's Day
Thanksgiving Day, including the Friday after
Christmas Day

Part-time employees will receive pro-rated holiday benefits based upon their normally required work hours.

When a scheduled holiday falls on Sunday, it will be observed on the following Monday. When a scheduled holiday falls on a Saturday, it will be observed on the preceding Friday.

If an employee works on any holiday observed by the District, the employee shall either be paid or given compensatory time for all hours worked at the rate of one and one-half times the regular rate of pay.

Employees who are off work on a leave of absence shall not receive holiday pay. Employees who are off work due to sickness or vacation shall be paid for the holiday in lieu of using vacation or sick leave credits.